

**Schedule 1.3(b)**  
**EXTENSION NOTICE**

**To be completed by Lessee**

Lessee: \_\_\_\_\_

Parcel Address: \_\_\_\_\_

**Extension Request**

Current Lease Expiration Date: \_\_\_\_\_

Number of Extension Months Requested (no partial months—new Term after extension cannot exceed 612 months (51 years) from Extension Fee Payment Date): \_\_\_\_\_

Election Regarding Lessor Appraisal (please check the appropriate box):

- Lessee accepts Lessor Appraisal of:           \$ \_\_\_\_\_
- Lessee rejects Lessor Appraisal and provides Lessee Appraisal (attached) of:   \$ \_\_\_\_\_

Extension Fee Payment Method (please check the appropriate box):

- Cashier's check
- Funded through escrow as part of Third-Party Sale of the Leasehold Interest

Extension Fee Payment Date

(date Lessee expects to remit Extension Fee to Lessor): \_\_\_\_\_

\_\_\_\_\_

*Lessee Signature*

\_\_\_\_\_

*Date*

**Required Attachments to This Form**

- ❖ Lessee Appraisal, if applicable pursuant to above

**LESSOR ACKNOWLEDGEMENT**

**To be completed by Lessor**

Extension Notice Date

(date Lessor deems this Notice complete): \_\_\_\_\_

Third Appraisal Required:    Yes    No

\_\_\_\_\_

*Lessor Signature*

\_\_\_\_\_

*Date*

This form does not change the terms of the Lease (as amended by the Lease Amendment) in any way, and the terms of the Lease are controlling. Definitions for terms used in this form can be found in the Lease Amendment.

**Instructions**  
**Schedule 1.3(b)**  
**EXTENSION NOTICE**

The purpose of this form is to notify Stanford of your request to extend the term of your Lease beyond its current expiration, and to take the first step necessary to establish the Fee Simple Land Value of the Parcel so an Extension Fee can be calculated. It will also indicate for Stanford how you will pay for the extension, as well as when you estimate completing the extension.

Please note that when filling out the name or names of the lessees, the names should match the lessee noted in the then-current lease documents: the Lease Amendment or the latest Notice of Assignment that identifies the existing lessee of record.

**Current Lease Expiration Date:** This date can be found in your Lease Amendment or the latest Extension Amendment if the Lease has been extended previously.

**Number of Extension Months Requested:** Indicate the number of full calendar months or years you wish to extend your Lease. The resulting term including the extension cannot exceed 612 months (51 years) from the Extension Fee Payment Date, either in actual fact or by rounding.

**Election Regarding Lessor Appraisal:** This is where you indicate if you accept or decline the Lessor Appraisal that has been provided to you. The Lessor Appraisal will expire six (6) months, from the date it was delivered to you. You may choose not to accept the Lessor Appraisal and obtain your own appraisal (the "Lessee Appraisal"). If you accept the value in the Lessor Appraisal, check the first box and note the value in the corresponding space on the right. If you do not accept the Lessor Appraisal, you will need to provide a copy of a Lessee Appraisal. The Lessee Appraisal should have an Effective Date of Value no earlier than thirty (30) days prior to, and no later than the Extension Notice date, and be based on the Appraisal Guidelines attached to the Lease Amendment. If you are including a Lessee Appraisal with the Extension Notice, please check the second box and note the value of the Lessee Appraisal in the space provided, and include a copy of the Lessee Appraisal with the Extension Notice.

**Extension Fee Payment Method:** The Extension Fee is payable at the time the extension is granted and can be paid with a cashier's check or through escrow as part of a third-party sale. Please indicate here which method applies.

**Extension Fee Payment Date:** This is the date you expect to make the Extension Fee payment to Stanford. It is also the date the Extension Amendment will become effective. The actual Extension Fee will be calculated based on this date. You may provide your best estimate for this date. The Extension Fee will be recalculated if the actual Extension Fee Payment Date is different than your estimate, and results in a different set of Extension Factors to apply to the pricing formula. The revised Extension Fee Payment Date will also result in a revised effective date for the Extension Amendment.

Upon determining that your Extension Notice is complete, Stanford will acknowledge receipt within three (3) business days, and indicate if a Third Appraisal is required. If a Third Appraisal is not required, Stanford will proceed with generating the Extension Fee Calculation. If a Third Appraisal is required, Stanford will request Lessee to choose an appraiser from the Appraiser List, who will be engaged by Stanford to produce the Third Appraisal. The Third Appraisal shall have the same Effective Date of Value as the Lessee Appraisal. The Extension Fee will not be calculated until Stanford receives a copy of the completed Third Appraisal.

These instructions do not change the terms of the Lease (as amended by the Lease Amendment) in any way, and the terms of the Lease are controlling. Definitions for terms used in these instructions can be found in the Lease Amendment.